



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		RAYAPATI VENKATA RANGA RAO COLLEGE OF EDUCATION
Name of the head of the Institution		Prof. DIGUMARTI BHASKARA RAO
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08632350496
Mobile no.		9493333555
Registered Email		rivrce@rediffmail.com
Alternate Email		rivrce1983@gmail.com
Address		J.K.C College Road, Pattabhipuram Post, Guntur-522006
City/Town		Guntur
State/UT		Andhra Pradesh
Pincode		522006

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Prof. M. Ravi Kumar			
Phone no/Alternate Phone no.		08632350496			
Mobile no.		9440776315			
Registered Email		rk_moturi@rediffmail.com			
Alternate Email		mrkmoturi@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.rvrrced.org/pdfs/aqar-2017-18.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.rvrrced.org/pdfs/aqar-2017-18.pdf			
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B+	2.69	2019	19-Jul-2017	09-Jan-2020
6. Date of Establishment of IQAC			02-Nov-2009		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	

AQAR submission	22-Jun-2018 1	27
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

members of IQAC made efforts to improve the quality of teaching learning process in the institution based on the feedback given by the students of 201718. • IQAC had worked continuously for collecting quantitative and qualitative data from the stake holders. • Submitted the AQAR of the academic year 201718, on 30062018 . • Prepared AQAR for the academic year 201819. • Uploaded the AISHE 201819 information on 23012019.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To make the IQAC members aware of the revised guidelines of AQAR submission. To reconstitute the IQAC committee To	IQAC coordinator explained about the new guidelines and asked the members to go through the NAAC manual version 5

organise freshers day To conduct cultural activities To conduct youth festival To celebrate the days of national importance To provide an exposure to skill training To conduct Sports meet in the college To organise an Educational tour To arrange a visit to special education school To show good movies related to education To celebrate Farewell day To arrange Alumni interaction To make provision for Career counselling

dated 12012018 (23/5/2018) IQAC committee was reconstituted on 1272018 as per the revised guidelines Freshers day was organised on 792018 Conducted poem recitation and drawing competitions on 1192018 Conducted an youth festival 'Yuvajanotsavam 2018' on 2892018 Celebrated the 150th Birth Anniversary of Mahatma Gandhi on 29092018, National Unity day on the occasion of 138th Birth Anniversary of Sardar Vallabh Bhai Patel, National Science day on 2822019 and International Woman's Day on 832019. Organised visits to nearby skill training centres on 15032019 Organised a twoday Sports Meet to the students on 19th and 20th March 2019 Organised a trip to three places on 2632019, Viz., Kondapalli fort - A marvellous 14th century fort located in the village of Kondapalli in Krishna district, Punnami Ghat - The confluence of rivers, Krishna and Godavari and Undavalli caves - A monolithic example of Indian rockcut architecture. Organised a visit to Prabhatha Sindhuri - A Special Education School on 13032019 Showed movies related to education Farewell day was celebrated on 1842018 Alumni were invited to interact with the current batch of students Conducted career counselling sessions to students by Senior faculty members

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Management	20-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

28-Jun-2017

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission	23-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The institution has been using Management Information System for information storage and decision making purposes. • ERP software is being used for accounting purpose. • Office records are being digitalized for archiving

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

All the faculty members of the institution prepare the teaching diaries for their concerned subjects and get verified by the Principal regularly and by the Secretary and Correspondent occasionally. A holistic approach is followed while laying the philosophical, sociological and psychological foundations of education. 1. Team teaching strategy is adopted while introducing micro/macro teachings, and demonstrations. 2. Power point presentation is followed in the concerned subjects by respective staff members. 3. Use of computers for fulfilling the requirements of practicum records is in implementation. 4. Co-ordination in planning and practicing the curricular activities is most active in the institution. Student teachers are exposed to group learning techniques like collaborative learning, cooperative learning and peer learning. Each and every student teacher is acquainted with innovative methods and techniques to cater to the individual differences while teaching. Students are encouraged to prepare assignments in each of their course subjects illustrating through their own life experiences, observations and critical evaluations. Exchange and generation of ideas is made possible through group discussions and activities. With the prior permission of DEO, the heads of the allotted schools are approached through a letter informing the probable dates of internship and with the allotted students. Student teachers are sent to get the lessons from the teachers. Evaluation procedures of each teaching are made known to all the subject teachers of the practicing schools every year and they do mark their comments on the Teaching Practice Report Book along with their formal observations as per the proforma. Student teachers work under the close observation and supervision of the school teachers and teacher educators during internship programme in their allotted schools. Student teachers observe and record the teachings of teachers of practicing schools. Student teachers are a part of the school routine during the 8 week internship programme in 3rd and 4th semester of their 2 year B.Ed. course and carry on the activities assigned by heads of the institutions and concerned subject teachers. Internship provides the student teachers with direct school experiences. Student teachers conduct assembly, organize co-curricular activities; celebrate days of national and international importance, etc., in addition to teaching. Student teachers identify the behavioural problems of school students and try to rectify them during the internship period. SUPW is a part of the curriculum. Each student is required to prepare items like paintings, soft toys, embroidery work, fabric painting, etc., based on their interest. Preparation of articles of no-cost and

low-cost are encouraged and thus prepared. To ensure the achievement of specific goals and objectives, the student teachers are oriented about the specific goals and objectives of the institution and course at the beginning of the year and all of them are made to follow the instructions with utmost sincerity and with perfect discipline.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MEd	Education	27/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Teaching	27
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college conducted student teacher interactions through mentor meetings at regular intervals (every week) to identify the problem of the students in teaching learning process and general facilities. During mentor meetings oral feedback is collected from the students. The feedback collected from the students was used to improve the performance of students. Performance appraisal of each faculty member by the students is done through teacher evaluation questionnaire at the end of each semester for each subject in B.Ed. course. The feedback given by the students was analyzed and the feedback information was given to concerned faculty members with necessary suggestions for improvement if necessary.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	19	19
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	19	0	12	10	22

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
22	10	40	6	1	50
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students who have joined in teacher education courses undergo various problems of stress. This leads to poor academic achievement and sometimes dropout from the course. It is not possible to give personal guidance to students in class room. One solution therefore is a 'mentor system'. The mentor can form the bond with the students by establishing a good rapport with them. Mentoring is required for students to promote emotional stability, clarity in thinking and decision making. Mentoring can enable the student teacher to solve his problem. Objectives: • To improve the academic performance of student teachers • To help the students in solving their problems • To minimize dropouts through personal counseling The Practice: The practice is that creating an efficient mentor system. Each teacher educator who acted as a mentor is assigned '9' students on average. They meet once in a week to discuss, clarify and to share various problems which may be personal, domestic, academic, etc. The mentor is equipped with all the necessary information about his/her allotted students in a file. The mentor involves parents or local guardians as well, wherever necessary. For this academic year, the

mentors are as follows: Smt. Ch. Jalaja Kumari Dr. M. Sreedevi Dr. K. Venkateswarlu

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
8	3	1:9

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	XXXXX	3RD SEM	28/12/2018	04/05/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college being affiliated to Acharya Nagarjuna University strictly adheres to the curriculum prescribed by the University. An academic calendar clearly specifying the time of various academic activities to take place during each semester of the academic year should be notified prior to the commencement of the academic session. Semester examinations are held as per University examination schedule at the semester end. The evaluation system, as adopted by the institution, has two components, viz, 1. The Continuous Internal Evaluation (CIE) and 2. The End Semester Examination (ESE). The weightage given to CIE is 20. The institution conducts two internal examinations per course per semester. Internal examination marks are shown to students along with their answer scripts by the teacher concerned. It promotes the students to participate in one seminar per course in each semester. The students are allowed to select seminar topic according to their interest. CIE Components also includes assignments in each course. Assignments are given on regular basis. In addition to the above mentioned university prescribed activities, the college conducts slip tests in each course and immediate feedback is provided to the students for improving their academic performance. The institution encourages and guides students to participate in different competitions organized by other Colleges. The college gives facility to participate in competitive examinations and higher studies. Educational tours are arranged for the students and students submit the visit report. By giving home assignments and seminars, the college encourages the students to explore various learning resources like the

Internet, smart phone (mobile learning), library, etc. which will enable them to develop self study, analytical and reasoning capabilities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our institution is affiliated to Acharya Nagarjuna University. The institution has to adhere strictly to the rules and regulations formulated by the A.N.U. Hence the institution is following the academic calendar prepared by B.O.S. in Education, A.N.U. The present academic year activities, conduct of examination and other related matters are under below: For the academic year 201819, there are two batches of students i.e. III IV semesters of 201719 and 1st 2nd semesters of 201820. For 201719, the 3rd semester's class work commenced from 32nd July 2018. In This semester, we have internship program for 6th 7th class and in the months of September and October and first and second internal examinations were conducted in the months of November and December 2018 respectively. For 201820 batch, the 1st semester classes are commenced from 23rd July, 2018. We conducted first and second internal examinations in the months of October and December, 2018. For the same batch, the 2nd semester classes were commenced from 17th December, 2018. They were sent to the school and community experience programme in February, 2019. For this semester, first and second internal examinations were conducted in the months of March and April 2019. Micro teaching demonstrations were given in January 2019 and micro teaching practice was done in the March ending. The students completed and submitted the records related to 2nd semester in the 2nd week of April, 2019. For the 201719, the 4th semester classes were started on 26th, December 2018. The 4th semester students were sent to the Internship programme for 8th 9th class as in the months of January and February, 2019. First and second internal examinations were conducted in the months of March and April, 2019. The students completed and submitted the practicum related records in 4th week of March, 2019. The practical examinations for 4th semester were conducted in the first week of March, 2019.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.rvrrced.org/pdfs/bedcurr.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BEEd	Education	8	8	100

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.rvrrced.org/naac/12.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NIL	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Significance of Intellectual Property Rights (IPR)	Education	25/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Education	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Educaion	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations
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					mentioned in the publication	excluding self citation
0	0	0	2019	0	0	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2019	0	0	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
nil	nil	0	0
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9285	778260	0	0	9285	778260
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	34	1	34	0	1	1	2	100	0
Added	0	0	0	1	0	1	0	0	0
Total	34	1	34	1	1	2	2	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
15000	13759	5000	4400

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution is offering Teacher education courses. It has to follow all the norms stipulated by NCTE that include infrastructure also. The institution has well equipped building and other infrastructure according to NCTE norms. The intake capacity is fixed by NCTE. Hence, the infrastructure facilities always suit the needs of the content transaction and allied academic activities. The institution has also additional empty rooms more than the NCTE norms which can be used timely depending upon any needs. The institution plans and ensures that the available infrastructure is utilized optimally at the very beginning of the academic year while planning and implementing academic activities. While preparing time table the different resources like library cum reading room, ICT resource center, curricular laboratory, art and craft resource center, health and physical education resource center to the students are allocated. The students were divided basing on the pedagogy subjects so as to enable them to avail these facilities in turns. Keeping the institutional resources in mind, the faculty allocates assignments and projects to the students which facilitate the students to utilize the institutional resources optimally. The library of the institution is opened even during vacation for optimal use by the students. Our institution has intake capacity of 100 students per year for B.Ed. course. Presently, we have `27' students for two batches of B.Ed. Course. So, all the infrastructure facilities like laboratory, library, sports complex, computers, classroom etc. are far more than sufficient. Any student can avail any facility at any time.

<http://www.rvrccd.org/naac/11.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Nil	0	0
b) International	Nil	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Mentoring	01/08/2018	27	Faculty
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Guidance for Teacher recruitment Test	8	8	5	5
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Ed.	Education	Vikram Dev Autanaous college, Jeypore	M.Sc.
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS MEET	INSTITUTION	27
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

For the present academic year, the students council is formed with the following students as office bearers without any specific designations 1) G. Persis Ruth 3) G. Bhargavi 2) V. Harsha Vardhan 4) Ch. Prasanth The members of the students council were elected amongst students in the classroom itself. Due to the low students strength, there is no need of any process like election. The entire process is done democratically. The students council participate actively as members in AQAR every year. They also participate in library committee in purchasing new books and decisions making for library functioning. The members of the student council were actively participated in games and sports activities in conducting different competition among students. They also participate in budget allocation towards games and sports and in utilizing the budget.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

- Arranged periodical interactions with Alumni. • The feedback obtained from the alumni was utilized to improve the functioning of the institution. • Arranged a meeting with Alumni to get inputs about the job scenario and career planning. • An endowment has been created in the name of the Alumni and awards are being contributed for the outstanding students every year.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution follows the policy of decentralization. Decentralization is a means of improving the efficiency of the institution. Institution has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. The administration of the institution is decentralized to a large extent. • The secretary and correspondent of the institution acts as the representative of the management. • The secretary and correspondent of the institution delegates powers to required extent to the Principal with regard to financial matters, academic and administrative matters. • The Principal of the institution delegates certain powers to incharges of various committees regarding distribution of workload among staff members and supervision of different activities of the institution. • The incharges of various committees look after the curricular and cocurricular activities. • The members of IQAC committee initiates appropriate measures for strengthening the teachinglearning process. The following committees are functioning in the institution to look after the administrative and academic procedures as per the norms of NCTE and Acharya Nagarjuna University. The following are the statutory committees of the institution. Statutory Committees 1. Governing Body 2. Executive Body 3. Finance Committee 4. Anti Ragging Committee 5. Women’s Grievance Redressal Committee The institution has the following nonstatutory committees in addition to the above mentioned statutory committees. NonStatutory Committees 1. Literary and Cultural Committee 2. Library Committee 3. Sports Committee 4. Examinations Committee 5. Student Amenities Committee 6. Internal Quality Assurance Cell 7. Research Committee 8. Disciplinary Committee The above committees are functioning in order to facilitate the successful implementation of autonomy in the institution. Participative management The management formulates the policy decisions and strategic plan with the suggestions from the stake holders and responds in a timely manner. The management delegates all the academic and operational decisions to the Principal in order to fulfil the vision and mission of the institution. The principal in consultation with the senior faculty formulates working procedures and entrusts the implementation with all the faculty members of the institution. Office staff members are involved in executing the day to day support services for both teaching faculty and students. The principal of the institution is a member of the Governing body and he is responsible for academic, nonacademic and administrative activities of the institution. He interacts and corresponds with NCTE, UGC, Govt. of Andhra Pradesh (APSCHE), Affiliating University (ANU), etc. The institution promotes participative management culture by involving staff and students in various activities. The institution makes sure that every faculty is involved in at least 2 or 3 committees of the college and representation

from student community is also ensured. Staff and students are allowed to express their views for the improvement of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>• Curriculum Development • Our institution is affiliated to Acharya Nagarjuna University. Hence forth we have adhered to the norms given by the University regarding curriculum development. • Prof. D. Bhaskara Rao, Principal and Prof. M. Ravi Kumar in the capacity of B.O.S members were involved in curriculum restructuring of M.Ed. course at Acharya Nagarjuna University in April 2019. • The principal of the institution along with senior faculty looks into quality improvement of the curriculum which is being implemented in the institution. • Work load distribution as per specialization of faculty members. • Teaching and Learning • Highly qualified and dedicated faculty. • Healthy interaction between students and faculty which goes beyond the classrooms. • Remedial instruction was given to the needy students. • Scope for students, research scholars and faculty to do independent study and research in the wellequipped library. The college library has excellent collection of latest books and journals. • Regular feedback from students is used to cater their needs. • The faculty of the institution put more impetus on teachinglearning process. • The teaching faculty of the institution followed the child centric approach to make the teaching learning process more effective and interesting. • The faculty used many methods like group discussions, debates, roleplay, pairwork, brainstorming, buzz sessions which promotes groupdynamics to make teachinglearning process lively. • The teaching staff followed an integrated approach for teaching, learning and evaluation. • The institution has been following evaluation methods which involve formative and summative assessment of student teachers throughout the year. • The institution</p>

ensures all round development of the student teachers by giving remedial measures and guidance and counselling.

? Examination and Evaluation • Internal and External examinations were conducted in accordance to academic calendar issued by Acharya Nagarjuna University. • Examination committee ensures smooth conduct of examinations.

- Transparency is maintained in evaluation process.
- Continuous evaluation through slip tests, assignments, mid semester examinations, seminars and projects, etc.
- The semester end examination question paper is set by Acharya Nagarjuna University.
- The practical examination is conducted for B.Ed. 4th semester students with external examiners appointed by the Acharya Nagarjuna University.

? Research and Development

- Our institution is affiliated to Acharya Nagarjuna University. Hence forth we have adhered to the norms given by the University regarding research procedures.
- The research directors of the institution are guiding M.Phil./ Ph.D. scholars for completing their research.
- The institution offered consultancy services to schools and college of education.
- The institution subscribes many research journals for the use of students, research scholars and faculty.

? Library, ICT and Physical Infrastructure / Instrumentation • Well stacked library with around 9,500 books to accommodate the needs of B.Ed., M.Ed. and research scholars. • Students have open access to text books, reference books and journals. • Students and research scholars have open access to Internet services. • Photo copy service is being provided for students and research scholars.

? Human Resource Management • Various committees of the institution worked with predefined objectives. • There is a close coordination among the faculty members in discharging their duties. • The institution is encouraging participatory decision making. • The institution is encouraging decentralization of responsibilities. • I.Q.A.C.is functioning to coordinate the activities of the institution.

? Industry Interaction / Collaboration • Collaboration with Sri Gogineni

Kalaniketan to conduct competitions to school students to promote their artistic talents. • Collaboration with Kaviraju Sahithi Samithi to conduct different events to students to develop their rationality and interests on literature. ? Admission of Students B.Ed. Course: A.P. State Council of Higher Education conducts Education Common Entrance Test (AP.Ed.CET) every year, which is intended to get admissions into B.Ed. course. The convener appointed by Andhra Pradesh State Council of Higher Education (APSCHE) will take up the admission process in the state using Web Counseling procedure. The intake of the institution is 100 seats in B.Ed. course. Out of which 75 seats are under convener quota and filled by the convener, the remaining 25 seats are under management quota and filled by the management as per the norms laid by the Government of Andhra Pradesh. Only 19 students were joined in the B.Ed. Course during 201819 academic year. M. Ed. Course: Acharya Nagarjuna University conducts ANUPGCET for M. Ed. admissions. The intake capacity of the institution is 50 seats in M.Ed. course. Out of which 40 seats are under convener quota and filled by Director, PG Admissions of ANU, remaining 10 seats are under the management quota filled by the management. There were no admissions in M.Ed. Course during academic year 201819. M.Phil. and Ph.D. Course: Acharya Nagarjuna University conducts ANURCET for M. Phil. / Ph.D. admissions. There were no research admissions during the academic year 201819.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	? Planning and Development ? Administration ? Finance and Accounts ? Student Admission and Support ? Examination

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
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No Data Entered/Not Applicable !!!

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Free medical checkup at Hospitals run by college management members.	Free medical checkup at Hospitals run by college management members.	Some financial support for poor students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Transparency in financial transactions is the core element of the institution. All the financial transactions - income and expenditure - are recorded and maintained in the form of registers, records, books and are readily available since the inception of the institution in 1983. The expenditure is recorded under specific heads of accounts and the accounts are maintained on a daytoday basis and all the financial transactions are made through nationalized banks. The institution prepares balance sheets every year and gets them audited by recognized chartered accountants. Later, these annual balance statements are being accepted by the Executive Committee of the institution and the General Body of the Nagarjuna Education Society, the sponsoring society of the institution.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
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Society	80000	Maintenance
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6.4.3 – Total corpus fund generated

2400000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal
Administrative	Yes	Cherukuri Associates	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA meeting is conducted on 18042019 in the view to discuss about the problem and requirements of the students. PTA along with faculty discussed about the academic performance of the students. Feedback from parents regarding function of the institution was collected.

6.5.3 – Development programmes for support staff (at least three)

1) Free Medical checkup at hospitals run by college management members. 2) Free training programme in soft skills. 3) Group Insurance .

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>Post Accreditation Initiatives English communication skill for students and faculty to be developed. Reading, writing, speaking, and listening are basic communication skills necessary for effective communication in any environment. The following measures are being taken up by the institution to develop English communication skills of students and faculty. • Students and faculty are required to read some pages of education journals during library periods. • Students are required to learn a minimum of 3 new English words in a day. • Students are encouraged to speak in English during Pedagogy of English class. Soft skills of faculty to be developed Soft skills are the other non academic skills students acquire to help them succeed in life. They often include social emotional skills, critical thinking skills, and skills that facilitate positive interactions with others and the ability to overcome challenges. Leadership skills, Communication skills, Problem solving skills, Teamwork, Professional ethics, Flexibility and Interpersonal skills are the important soft skills to be developed in student teachers. The institution encourages group activities to develop soft skills of the student teachers. Use of multimedia teaching strategies and models of teaching be adopted Multimedia is characterized by the presence of text, pictures, sound, animation and video. Multimedia approach is an approach of teaching in which different mediums are incorporated to make the teachinglearning more effective. Some faculty of the institution use a flipped learning approach for some topics, with pre-session, in-class and post-session tasks.</p>

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No

d)NBA or any other quality audit	No
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6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Debate on 'womens status in existing society and International day for 'Elimination of violence Against Women	19/11/2019	25/11/2019	18	4

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1) On 14th November, 2018 we conducted an awareness programme on the occasion of world energy conservation day. The students expressed their ideas on how to conserve energy. The Staff explained the pros and corns of different renewal energy resources 2) We observed world water and sanitation day. On 22nd March, 2019. On this occasion students participated in essay writing competition on 'Importance of water'. 3) Plantation Programme was conducted to develop environmental consciousness and greenery in the Campus on 30th July, 2019 by the students and staff

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	01/08/2018	30/04/2019	27
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Usage of LED bulbs. 2. Minimising the disposables and plastic by using reusable items like bottles, plates and glasses etc. 3. Digitalization to use less paper in the campus 4. Usage of dust free chalk pieces 5. Continuous monitoring of water usage 6. Switching off all electrical appliances when not in use To develop environmental consciousness and greenery is plantation programme was conducted by the students and staff.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices of the Institution

1. Mentoring System for Student Teachers
The Context Students who have joined in teacher education courses undergo various problems of stress. This leads to poor academic achievement and sometimes dropout from the course. It is not possible to give personal guidance to students in class room. One solution therefore is a 'mentor system'. The mentor can form the bond with the students by establishing a good rapport with them. Mentoring is required for students to promote emotional stability, clarity in thinking and decision making. Mentoring can enable the student teacher to solve his problem. Objectives of the practice • To improve the academic performance of student teachers • To help the students in solving their problems • To minimize dropouts through personal counseling
The Practice The practice is that creating an efficient mentor system. Each teacher educator who acted as a mentor is assigned 8 to 10 student teachers. They meet once in a week to discuss, clarify and to share various problems which may be personal, domestic, academic, etc. The mentor is equipped with all the necessary information about his/her allotted students in a file. The mentor involves parents or local guardians as well, whenever necessary. Obstacles faced if any and strategies adopted to overcome them At the beginning of the mentoring sessions the students felt shy to reveal their problems. After gaining rapport in due course students gradually came forward to express their problems. It enables the faculty to guide the students in the right direction. Impact of the practice Evidence of success of the practice includes more regular attendance, better discipline, increased participation in curricular and cocurricular activities, cordial relationship between teacher educators and students and better results in university examinations. Resources required This practice requires committed teaching faculty who have the desire to help students for their improvement. Contact person for further details Prof. D. Bhaskara Rao, Principal, R.V.R.R College of Education, J.KC College Road, Guntur522006, Andhra Pradesh, India.

2. Tutorial System for Student Teachers
The context Any class room in any educational institution has students of different achievement levels, viz., high achievers, average achievers and low achievers. The low achievers do not possess even the minimum skills to cope up with the requirements of the course of study. The high achievers are often left without utilising their full potential. This context arises the need to provide appropriate help to the development of students of different abilities. This need is addressed by the practice. Objectives of the Practice 1. To enable the low achievement student teachers to reach minimum qualifying level. 2. To enable the high achievement

student teachers to reach excellence. The practice The guidance and counseling cell and the faculty members identifies the low achievers and high achievers in each class. Each faculty member takes 12 slow learners as his or her wards under sustained supervision and care to assist them to improve their performance. Some faculty members take 12 high achievers to help them for further improvement. The faculty in consultation with guidance and counseling cell plans for career and future development of the student teachers. This practice has been implemented from the academic year 201516 in B.Ed. course.

Obstacles faced if any and strategies adopted to overcome them The low achievers who were segregated from the rest of the class are initially felt shy to accept their inability. Gradually they accustomed to the reality. Faculty members inspired and motivated them to compete with other peers. Hence, they gradually picked up in academics and secured reasonably fair marks. Impact of the practice The institution secured good results in terms of pass percentage and distinctions in the university examinations of I/IV B.Ed. 201517 batch after this practice has been implemented. Resources required Committed and willing teacher educators for providing necessary guidance at appropriate time. Contact person for further details Prof. D. Bhaskara Rao, Principal, R.V.R.R College of Education, J.KC College Road, Guntur 522006, Andhra Pradesh, India.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.rvrrcd.org/naac/8.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Rayapati Venkata Ranga Rao College of Education was ushered into existence under the aegis of the Nagarjuna Education Society in 1983. The institution offering Teacher Education courses is governed by the management known for its commitment to society, running Engineering, Pharmacy, Nursing, Law, 2, Degree and Postgraduate colleges besides English medium and Telugu medium schools. Under the able and committed leadership, the institution has been gloriously moving on the path of progress securing a state wide recognition and honour in its three decades of existence. It celebrated its Silver Jubilee in 2008. The NCTE recognised the institution since its inception. It was granted PERMANENT AFFILIATION for its B.Ed. and M.Ed. courses by Acharya Nagarjuna University. The institution has gone for NAAC accreditation in 2012 and secured 'B' grade. It secured 'B' grade in second cycle of NAAC accreditation in 2017. It has a research centre with a provision for guiding M.Phil. and Ph.D. scholars. About 31 scholars got Ph.D. degree and about 100 students passed M.Phil. course under the guidance of college faculty. Institution has physical infrastructure and institutional facilities as per NCTE norms. The teaching learning process in the institution has been standardised in line with the guidelines issued by NCTE and Acharya Nagarjuna University. The motto of the institution is Knowledge, Discipline and Excellence. The objective of the institution is to enable the student teachers to acquire knowledge, skills, attitudes, ethics and perceptions required to become ideal teachers and responsible citizens. The mission is to sustain the institution as a scholarly abode for student teachers, teacher educators and community at large. The emblem of the institution consists of four elements, viz., Lamp, Lotus, Book and Sun. These four elements are the symbols that reflect the Indian culture. The emblem of the institution as a whole implies that the enlightened teacher like a sun kindling and imparting the light of knowledge among his disciples to blossom like the lotus. The vision is to make the institution as a centre of excellence in teacher education. It is committed to excellence in the formation of able teachers who transform the world. Excellence in academics begins at the

classroom level. The teaching pedagogies in the institution are student centric. Interactions with inservice teachers are often facilitated with intent to keep the students updated. The school experience programme is conducted by the institution in order to sensitize students about the practical challenges that schools face on an operational basis. The institution stands apart from all other Colleges of Education by placing greater emphasis on producing good teachers by providing quality teacher education and enabling the student teachers to face challenges in teaching field. The institution aims at instilling a sense of selfdiscipline and accountability among students and developing a respect for democratic and ethical values. The college, since its inception, has excellent record of results in both B.Ed. and M.Ed. courses. The M.Ed. students of the college got Gold medals by securing highest marks in the examinations conducted by Acharya Nagarjuna University.

Provide the weblink of the institution

<http://www.rvrrced.org/naac/9.pdf>

8.Future Plans of Actions for Next Academic Year

Proposed Curricular Activities for the academic year 20182019: As our institution is affiliated to Acharya Nagarjuna University, we have to abide by the academic calendar prescribed by Acharya Nagarjuna University. As per the academic calendars and guidelines by A.N.U, apart from routine teaching learning process, the students have to complete project activities, seminars and assignments. There are two examinations i.e. mid semester examination and semester end examination which will be conducted by the institution for the internal evaluation. In addition to the above activities, the institution likes to conduct:

- o Reconstitution of subject clubs and organising the activities.
- o Discussions on important issues in Education.
- o Conducting Social Service activities.
- o Guest lectures by subject experts.

Proposed CoCurricular Activities for the academic year 20182019:

- To celebrate fresher's day.
- To conduct health awareness programme.
- To conduct environment awareness programmes
- To conduct an educational tour.
- To conduct visits to nearby important places and museums.
- To celebrate national festivals and cultural activities.
- To celebrate the days of some eminent personalities, viz., Gandhiji, Sardar Vallabai Patel, etc.
- To conduct sports meet.
- To show movies related to education.
- To observe the important days to conduct visit to orphanages and old age homes
- To conduct visits to skill training centres.

Other Proposed Activities for the academic year 20182019:

- Organizing cultural activities in association with Sri Gogineni Kalaniketan, Guntur.
- Organising literary activities in association with Kaviraju Sahiti Samithi, Guntur
- Alumni meet.
- Parent Teacher meet.