

Internal Quality Assurance Cell (IQAC)

RAYAPATI VENKATA RANGA RAO COLLEGE OF EDUCATION

JKC COLLEGE ROAD, GUNTUR-522006, A.P., INDIA



AQAR OF IQAC 2011 - 2012

Submitted to

NATIONAL ASSESSMENT AND ACREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P.O.Box. No.1075, Opp: NLSIU, Nagarbhavi, Bangalore-560072, India

RAYAPATI VENKATA RANGA RAO COLLEGE OF EDUCATION

(Under the aegis of Nagarjuna Education Society)

JKC College Road, Guntur - 522006, Andhra Pradesh, India

Prof. Digumarti Bhaskara Rao

M.Sc., M.A., M.A., M.Ed., Ph.D.

Principal

Former Dean, Faculty of Education

Former Chairperson, BoS in Education

Acharya Nagarjuna University

External Member, BoS in Education

Vikrama Simhapuri University

External Member, BoS in Education

Adikavi Nannaya University



Phones : 0863-2350496, 8500009898

Mobiles : 9493333555, 8500114411

Fax : 0863-2272400

www.rvrrcollegeofeducation.com

Email : rvrrce@rediffmail.com

Courses : B.Ed., M.Ed., M.Phil., Ph.D.

NAAC Accreditation : B Grade

Permanent Affiliation : B.Ed., & M.Ed.

Estd : 1983

To

The Director

National Assessment and Accreditation Council,

P.O.Box No.:1075,

Nagarbhavi,

Bangalore – 560072.

Sir,

Sub: Rayapati Venkata Ranga Rao College of Education, Guntur – Submission of
Annual Quality Assurance Report (AQAR) of IQAC: 2011-2012 – Reg.

Herewith we are submitting the Annual Quality Assurance Report (AQAR) of our
College of Education for the academic year 2011-2012 in the prescribed format.

Kindly acknowledge the receipt of the AQAR Report.

Thank you,

Yours Sincerely,

(Prof. D. BHASKARA RAO)

PRINCIPAL

PART – A

AQAR for the Year : 2011-12

1. Details of the Institution

Name of the Institution : **Rayapati Venkata Ranga Rao College of Education**

Address : J.K.C College Road, Pattabhipuram Post, Guntur-6

State : Andhra Pradesh

Pin Code : 522006

Phone Number : 0863-2350496

Institution Email address : rvrrce@rediffmail.com

Name of the Head of the Institution : Prof. D. Bhaskara Rao

Mobile Number : 09493333555

2. Institutional Status : Private, Affiliated, Co-Education & Totally Self-Financing

3. Type of Programme : College of Education (B.Ed. and M.Ed.)

4. Name of the Affiliating University : ACHARYA NAGARJUNA UNIVERSITY

5. Contact Person Details:

Name of the Head of the Institution : Prof. D. Bhaskara Rao

Contact Phone : 0863-2350496, 949333555

IQAC Email : rvrrce@rediffmail.com

Website URL : www.rvrrced.org

Name of the IQAC Coordinator : M. Ravi Kumar

Mobile Number : 9440776315

6. NAAC Executive Committee No. & Date : EC/38/A&A/89 dated 10-03-2012

PART - B

1. Activities reflecting the goals and objectives of the Institution

The objectives of the institution are:

1. To enable the student teachers to acquire theoretical knowledge required to become ideal teachers.
2. To enable the student teachers to acquire teaching skills to master the art of teaching.
3. To develop desirable attitudes, ethics and perceptions to become responsible citizens as teachers.
4. To endeavour continuously to make the institution as a centre of excellence in teacher education.
5. To promote qualitative research in teacher education.
6. To make the student teachers as self reliant and resourceful members of the society.
7. To enable the student teachers to become the effective disseminators of cultural heritage of the nation.
8. To inculcate human values among student teachers.
9. To develop communication skills among student teachers relevant to the modern world.

To achieve the above objectives, students are involved in performing various activities to the satisfaction of self and society around.

The institution utilizes all the available resources for experimentation, innovation and research which help in the fulfillment of these objectives.

- The institution develops diverse skills of students like interpersonal skills through group discussions and conversation skills through role plays. It develops teaching and communication skills through micro and macro teaching sessions and internship programme.
- It develops coordination skills and presentation skills in students by organising several types of seminars in the classes.
- It develops interaction skills by making the students participate in various programmes.
- The institution develops human values among teachers through tolerance, unity and love for fellowmen through proper guidance and counseling classes. Conflicts of

students are solved by the faculty through appropriate guidance and individual counseling.

- The college celebrates national festivals, there by promoting patriotic fervour in students towards our nation.
- A number of clubs function in our institution. Subject clubs were inaugurated and these clubs perform activities on various issues effectively.
- Guest lectures were organised to acquaint students with topics on traffic rules, qualitative education, humanism and education, atrocities on women - causes and preventive measures, contemporary English in India, etc. These lectures are helpful to instill moral, ethical and intellectual values in students.
- The institution organised visits to orphanages, old age homes, and special schools thereby making the students to be aware of the present status prevailing in those institutions.
- National Literacy Day and International Child Rights Day were conducted on the college campus to improve the ethical and moral standards of students.
- Community service activities like blood donation camp, planting trees in the campus were undertaken by the students to render service to the community at large.
- Some of our faculty participated and presented in seminars and workshops and acted as resource persons in various fields. Some of our faculty are readers and professors and guide the students in activities of research.
- Students conducted co-curricular activities in their practice teaching schools during their internship programme.
- The institution makes use of computer technology in teaching through multimedia and internet resources.

2. New academic programmes initiated:

Currently we are offering B.Ed. and M.Ed. courses. No new academic programmes were initiated by the institution.

3. Innovations in curricular design and transactions:

- Power point presentations were given by some of the staff to enhance the quality of teaching.
- L.C.D. projector is being used to teach the academic subjects.

- Subject-wise clubs were established and various activities were conducted by the members of the club.
- National festivals were celebrated in the college campus to instill patriotism among students.
- To promote cultural heritage among the students, festivals like Sankranthi and Ugadi are celebrated in our institution. These will enhance respect for our culture among the student folk.
- Group discussions were organised on various topics and students actively participated in the discussions.
- A few real life conversations were given to students and they enacted their roles effectively.

4. Inter-disciplinary programmes started: Nil

5. Examination reforms implemented:

As our college is affiliated to Acharya Nagarjuna University, we have to abide by the rules and regulations of the University regarding examinations. No reforms were made and implemented in examination system.

6. Candidates qualified: NET/SLET

NIL

7. Initiative towards faculty development programme:

NIL

9. Research Projects:

Newly implemented: Nil

Completed: Nil

10. Patents generated, if any: No

11. New collaborative research programmes : No

12. Total research grants received from various agencies: No

13. Details of Research Scholars:

Mr. V. Mallikharjuna Reddy, Research Scholar of the institution obtained his Ph.D. Degree in Education from the university under the guidance of Dr. D. Bhaskara Rao.

Mr. K. Srinivasulu, Mr. Subrahmanyam and Mr. Srinivas obtained their M.Phil. degrees from the university. They were guided by Dr. D. Bhaskara Rao.

14. Citation index of faculty members and impact factor:

15. Honors/ Awards to the faculty:

Prof. Digumarti Bhaskara Rao

M.Sc., M.A., M.A., M.Ed., Ph.D.

Principal, RVRR College of Education

Dean, Faculty of Education

Former Chairperson, Board of Studies in Education

Member, Standing Committee to Academic Senate

Member, Academic Senate

Member, Research Advisory Committee

Member, Internal Quality Assurance Cell, ANU

Member, Perspective Plan Committee, ANU

Chief Editor, Journal of Education and Physical Education, Acharya Nagarjuna University

- Cambridge certificate for outstanding educational achievement
- American order of merit
- Gold star millennium award
- Intellectual of the year 2012
- Bharat Gourav Award
- 2000 Outstanding intellectuals of the 21st Century, UK
- Rajiv Gandhi Siromani Award
- Global Achievers Award

- Kopalla Hanumantha Rao Prathibha Puraskar
- Indira Gandhi Sadbhavana Award
- International Educationist Award
- International Scientist Award
- UNESCO – Sevarathna Award for Human Rights

Biography published: Who is Who in the world, USA

Outstanding Intellectuals of the world UK

Who is who in Asia, USA

16. Internal resources generated: Nil

17. Details of departments getting SAP, COSIST(ASSIST)/DST.FIST, etc.,/ Assistance or recognition : Nil

18. Community services:

As social beings, we have some social commitments towards the society and its progression. To develop social consciousness among the student teachers, the following community service programmes were organised:

- Blood donation programme.
- Contribution to Dakshinya School (special children).
- Environmental awareness on Cleanliness and Mosquito Menace.
- Visit of old age homes and contributed money and fruits.
- Visit to orphanage and donated clothes.
- Distributing of teaching aids prepared by student teachers among local schools.

19. Number of teachers and officers newly recruited : Nil

20. Teaching- Non teaching staff ratio : 16:8=2:1

21. Improvements in the Library Services:

Our institution has a big library with around 8700 books. The students have open access to books, journals, Internet service, reference books and photo copy service. For providing better services in the library this year our institution has purchased 40 books of worth Rs. 6455/-.

22. New books/journals subscribed and their cost:

In addition to the existing Journals, for this academic year the following new journals/magazines are subscribed:

- BRICS Journal of Educational Research: A Peer – Reviewed (Refereed/Juried) International Journal (Quarterly) – Rs.1000/-
- Journal of Educational and Psychological Research (A Bi Annual Inter-disciplinary Peer Reviewed Research Journal of Education and Psychology) – Rs.600/-
- Education World (The Human Development , Monthly Magazine) – Rs.1380/-
- Employment News (Weekly) – Rs.350/-

23. Courses in which Student Assessment of teachers is introduced and the action taken on student feedback:

Student assessment of teacher educators is introduced both at B.Ed and M.Ed courses. It was done by the student teachers and prospective teacher educators.

Teacher evaluation questionnaire was developed on a 5 point scale - Excellent, Good, Average, Below Average, Poor with 20 statements. These questionnaires were distributed to the student teachers and were asked to give their free and frank opinions without revealing their names. The questionnaires were analysed to assess the performance of teacher educators. The students assessed and rated all the teacher educators' performance as "Excellent". The principal has monitored the entire process and advised the staff to keep up.

24. Unit Cost of Education

Unit cost including salary component - Rs. 14,933/-

Unit cost excluding salary component - Rs. 1087/-

25. Computerization of administration and the process of admissions and examination results and issue of certificates:

Computerization of administration: The principal's office in the institution has three computers with internet facility and necessary accessories. These computers are used for the following administrative works:

- Maintaining accounts
- Admissions
- Examinations
- Correspondence
- Salaries
- Profession Tax
- Provident Fund
- Deduction of Insurance
- Scholarships to students
- NCTE work
- NAAC work
- ANU work

Process of Admissions:

B.Ed. Course: A.P. State Council of Higher Education (APSCHE) conducts Common Entrance Test (Ed.CET) every year which is intended to get admissions into B.Ed. course. The Convenor appointed by APSCHE will take up the admission process in the state. The intake of the institution is 160 seats in B.Ed. course. Out of which 120 seats are under convener quota and filled by the convener, the remaining 40 seats under the management quota are filled by the management as per the norms laid down by the Government of Andhra Pradesh.

M.Ed Course: Acharya Nagarjuna University conducts ANUPGCET for M.Ed. Course. The intake of the institution is 48 seats in M.Ed. course. Out of which 40 seats are under convener quota and filled by the Coordinator, P.G. Admissions of Acharya Nagarjuna University, the remaining 8 seats under the management quota are filled by the management as per the norms laid down by the University.

Examination Results: Conducting examinations and evaluation, grading, declaration of results and issue of certificates to the eligible candidates are under the control of Acharya Nagarjuna University. The institution is associating with the university in all these activities.

26. Increase in the Infrastructural facilities:

During this academic year, a new toilet is built for the boys. An amount of rupees around two lakhs were spent.

For multipurpose seminar hall, a public address system and a LCD projector were purchased and installed.

The institution spent an amount of Rs. 1,67,708/- for arranging false ceiling in the multipurpose seminar hall.

The institution spent an amount of Rs. 77,630/- to purchase public address system for multi- purpose seminar hall.

For computer lab, six new computer systems, two laptop computers and one printer and one scanner were purchased by spending an amount of Rs. 2,02,060/-.

For multimedia seminar hall, the institution purchased three 2 ton Air Conditioners by spending an amount Rs. 1,41,350/-.

Two new sofa sets an amount of Rs.15, 000/- were purchased to facilitate guests coming to the correspondents chamber. The institution spent an amount around Rs. 1.14,800/- on upgrading the existing furniture.

Aluminum cupboards are arranged in some of the rooms in the institution by spending an amount Rs. 1,76,654/-.

A new motor, cost around Rs. 25,000/- is fitted to uplift the water to the overhead tanks of the college.

A power inverter unit is purchased for uninterrupted power supply to the Principal's chamber and office. An amount of Rs.20, 000/- is spent for this facility.

Two new sweepers were appointed for maintaining the cleanliness of the institution.

27. Technology Upgradation

For this academic year, our institution purchased six computer systems, two laptop computers, one laser jet printer, one scanner, five DVD writers and five web cameras for

facilitating practical work and for teaching learning process. The institution has 7 independent internet connections with Wi-fi facility.

The institution spent an amount of Rs. 3040/- towards the purchase of tools in work experience lab.

28. Computer and Internet access and training to teachers and students

Computer and Internet facility was made available to all our staff, students and research scholars in our institution's computer laboratory as well as in different locations viz. ladies staff room, gents staffroom, library, science laboratory, research cell, psychology laboratory and Principal's office. It facilitates research guides, research scholars and M.Ed. students for the research purpose. It is also very useful for the staff members for the professional development. B.Ed. students also avail this facility to update their knowledge and in completing the projects.

29. Financial Aid to students

The institution collects the necessary data from the students belonging to financially weaker sections and processes the data to avail the scholarship facility given by the government of Andhra Pradesh.

The institution also allows financially weaker students to pay the fees in installments.

They are also provided the book banks under which they are given B.Ed. text books.

30. Support from the Alumni Association and its activities:

Some of the alumni members donated money and this money is deposited in the bank. Every year the meritorious students were given cash prizes for academic excellence. Most of the teachers working in and around Guntur are our products and the members of alumni. They extend their help and guidance to the trainee teachers while they visit schools.

31. Parent Teacher Meeting:

Parent teacher meeting was organized in the institution. The parents were given the feedback forms to know their opinions on the educational standards, discipline, rules and regulations of the institution. The parents have expressed their satisfaction about the programmes which were implemented in the institution.

32. Health Services

First aid kit is available in the institution. A dispensary is available in our sister institution J.K.C college located beside the college with a qualified doctor. Medicines will be provided for the staff and students whenever there is a need.

33. Performance in Sports Activities:

We have a well equipped Physical Education room for indoor games like caroms, chess, and table tennis. There are courts for volley ball, tennicoit, ball badminton. There is a basket ball court and play ground for cricket and well equipped gym centre are also available in our sister institution J.K.C college accessible for our staff and students.

Every alternate day we allow the students for playing both indoor and outdoor games. To fulfill the saying, "A Sound mind in a Sound body", our students are encouraged to make use of available physical education resources.

34. Incentives to Outstanding Sports Persons:

Duration of B.Ed. and M.Ed. courses is very short. It is not possible to focus and spend much time and money towards sports.

35. Students' Achievements and Awards

For the academic year, our student S. Vijaya Bhaskar secured University II rank in M.Ed I semester conducted by Acharya Nagarjuna University.

For the academic year 2011-12, our M.Ed. student S. Syam Babu stood first in our college with 767 marks and N. Usha Rani with 754 marks, secured second place.

Our B.Ed. students of 2011-12 were encouraged by giving them best teacher awards. The following students were given best teacher awards in their respective subjects:

V.C. Sagarika in Mathematics

J. Gangadhara Rao in Physical Science

V. Vanaja Kumari in Biological Science

S. Siva Parvathi in Social Studies

K. Siva Nagalakshmi in English

G. Komala Devi in Telugu

Academic prizes were given to two students for securing highest total in the mid-term examinations. The prizes were donated by our alumni Sri K. Dasapathi Rao. The prizes were secured by T. Prasad of A- Section and M. Venu Kumari of B-Section.

Every year our B.Ed. students are encouraged by giving them Endowment Prizes. The following students are the merit students on the basis of University results for the award of endowment prizes:

I. Guru Prasad belongs to Mathematics and Physical Science Methodologies, got the prize for scoring highest marks.

K. Chaitanya Sri belongs to Biological Science and English Methodologies, got the prize for scoring highest marks.

K. Sarada belongs to Social Studies and Telugu Methodologies, got the prize for scoring highest marks.

M. Sita Mahalakshmi belongs to Social Studies and English Methodologies, got the prize for scoring highest marks.

K. Avani Devi secured highest marks in Social Studies Methodology.

36. Activities of Guidance and Counseling Cell

Guidance and counseling service is continuous and ongoing programme. Guidance and counseling centre is working effectively in our college. We give guidance and counseling individually and as well as group. The teacher educators show sympathy and empathy towards our students. With this, there is a very good rapport among students and teacher educators. Our institution gives more opportunity for the student teachers to ventilate their feelings.

Our college has a guidance cell. During this academic year, two students from B.Ed. course and one from M.Ed. course found suffering from psychological problems and couldn't concentrate on education. One of our M.Ed. students wanted to drop out from the course

because of his hearing impairment. He was called for the counseling. During the counseling services he picked up confidence and he is continuing his studies.

One of our B.Ed. students was suffering from marital disharmony and wanted to discontinue her studies. At this juncture, she was called for counseling. During the counseling session there was a very good rapport with counselor and she freely ventilated her feelings. With this she was able to own her problem, developed self confidence and she is continuing her studies.

A student from M.Ed. course was very irregular to the college. As a result of this, she wanted to discontinue her studies. She was called for counseling. During the counseling session she realized that her problem is a common problem to all women and there is no need to discontinue her studies. From that time onwards she was regular and secured distinction in her I semester of M.Ed. course.

37. Placement Services Provided to Students:

Campus recruitments have been taken up by the institution. This year, the following institutions were conducted campus interviews in the institution.

1. Bhashyam Public School, Guntur
2. Top Kids Public School, Adavi Takkellapadu
3. Dr. K.K.R's Gowtham Concept School, Guntur
4. Narayana Techno School, Guntur
5. Dr. K.L.P. Public school, Guntur

38. Development Programmes for Non Teaching Staff:

Our office staff Sri K. Ranga Rao undergone training in a Tally Software for the accounts maintenance.

39. Best Practices:

- The staff and students are very conscious about the use of electricity. They are ensured to switch off the fans and lights, other electrical appliances when not required. This practice not only saves the energy but also makes the students aware of power conservation.
- The staff and students are also aware of the importance of water and necessary measures are being taken to conserve water.

- All the students are very much encouraged to participate in the seminars, discussions, elocutions organised by the institution which paves the way to develop good communication skills.
- Students are also encouraged to participate in the competitions and other cultural events organised by the other institutions.
- Students are encouraged to enhance the leadership qualities, decision making skills, and team work spirit, problem solving ability by involving them in the planning and organisation of important college events like Independence day, Teachers day, Republic day, Annual day, Fresher's day, Farewell day functions etc.
- The institution stands as one of the best colleges of education since its establishment having senior faculty, rendering all the necessary academic guidance to the students, research scholars, and staff of the other institutions.
- The institution supports M.Ed. students to get involved in research by providing library, laboratories and internet facilities.
- The institution encourages the outstanding students by giving the endowment prizes on the names of Vidwan Sri Gogineni Kanakaiah and Smt Venkayamma, Sri Pathuri Rama Rao and Sri K. Dasapathi Rao.
- Periodical tests are being conducted and feedback is given to each student personally and remedial measures are being implemented.
- Keeping the importance of language in view students are taught phonetics and other communication skills through multimedia, and allowed them to participate in group discussions, role play, team work, simulation etc.,
- Maintenance of news bulletin by the students periodically to be aware of programmes being conducted in the institution.
- Students are given opportunity in developing social awareness by visiting several places Dakshinya, a special school, orphanage homes and old age homes, conducting blood donation camps. These activities help the students to develop social responsibility.
- The institution provides opportunity for the students by rendering guidance and counseling in solving their psychological problems.
- Guest lecturers from various fields are being organised by the institution to enrich the knowledge of students.

- Various subject clubs have been established and different activities related to the subject are being organized by these clubs to make the students confident and get rid of fear.
- Teaching diaries are maintained by the staff members and monitored by the principal periodically.
- Disciplinary measures are being taken by the institution to control any sort of indiscipline.
- Students are encouraged to prepare several creative items as a part of personality development programme with low cost and no cost products.
- Students are encouraged to adopt a plant and to maintain it.
- The institution is collaborated with Sri Gogineni Kanakaiah Kalanikethan and conducting various competitions at secondary school level to bring out their talents.

40. Linkages Developed with National / International, Academic / Research Bodies:

Dr. Digumarti Bhaskara Rao, Principal of the institution is associated with

- Peer Reviewer
- International Research in Education
- Educational Research and Reviews

Dr. L. Bhagya Lakshmi, Reader of the institution is associated with Sathya Sai Institutions and acting as a member of school managing committee.

Sri M. Ravi Kumar, a faculty of the institution is associated with the management of Dr. K.L.P Public School. He is acting as a member of School Managing Committee.

41. Any other relevant information: Nil

PART – C

DETAILS OF THE PLANS OF THE INSTITUTION FOR THE NEXT ACADEMIC YEAR

Proposed **Curricular Activities** for the academic year 2012-2013:

As our institution is affiliated to Acharya Nagarjuna University, we have to abide by the academic calendar given by Acharya Nagarjuna University.

Proposed **Co-Curricular Activities** for the academic year 2012-2013:

- Celebration of national festivals
- Celebration of cultural festivals
- Observing the important days and events
- Organizing the blood donation camp on the campus
- Organizing the social service activities
- Celebration of sports day
- Organizing a health camp
- Celebration of college anniversary

Other proposed activities for the academic year 2012-13:

- Alumni meet
- Parent Teacher Association meeting
- Conducting competitions for secondary school students in association with Sri Gogineni Kanakaiah Kalanikethan to inculcate the cultural values among students.

***** End *****